

Circular for Parents of Class XII Session 2020 -21

SIS/EXAM - DEC 008/2020

December 13, 2020

Subject: Guidelines and Students' Requirement for Upcoming Pre Board I Examination

Dear Parents

Namaste

Season's Greetings. We hope this mail finds you and your family safe and in good health.

The Pre-Board I Examination 2020 - 21 are scheduled to commence from **Wednesday, December 16, 2020**. This Pre-Board Examination I 2020 - 21 is an opportunity to identify the areas of remediation and work upon them so that the students are ready for the board examination well on time. Rather than scoring marks, the importance of the pre-board examination lies in **identifying the gap areas in student's preparation for the board examination and working diligently on those areas**.

We as a school will take all necessary initiatives to support our Shishyans in working on the areas of improvement. We request you to kindly ensure that your ward **compulsorily appears** for the upcoming examination with **full preparation, complete honesty and in true spirits**.

We request you to kindly take a careful note of the following regarding the **Upcoming Pre-Board Examination:**

- A. We are attaching herewith the **‘Guidelines and Students’ Requirement for the Upcoming Pre-Board I Examination’**. We request you to kindly go through the same and convey it to your ward.
- B. We are also attaching the **‘List of 26 Collection Centers’** for submitting the physical answer sheets after the examination is over. **The list also has the name and contact details of our sports coaches, who will be incharge of their respective center.**
- C. **It is compulsory for Shishyans of Classes XII to appear for the Pre-Board I Examination on Laptop / Desktop with the camera of the device being ‘ON’ for the entire duration of the examination.**
- D. Apart from the attached Guidelines, students are **expected to adhere to the following:**
- **Students should be decently dressed. T Shirt with loud captions are not permitted.**
 - **Hair should be properly groomed. It should be tidy and neat.**
 - **Use of Earphones / Headphones / Earbuds is STRICTLY Prohibited during the examination.**

E. Additional supplementary sheets are being issued to all Shishyans of Classes X and XII as per the details given below:

Supplementary Copy Type	Number of Copies
04 pages supplementary copy	03
08 pages supplementary copy	03

The above set of supplementary sheets **can be collected on Wednesday, December 16, 2020, from our sports coaches at the answer script collection centers** after the completion of the scheduled examination.

If you have any query regarding the upcoming examination, please feel free to reach us on info@shishukunjindore.in.

We look forward to your valuable support in the smooth conduct of this examination.

Kind regards

Dr. Lalita Singh

Principal



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Guidelines and Requirements for Pre-Board Examination Class XII



Important Information

- Name of the Examination:

Pre-Board I Examination: 20 - 21

- Date of Commencement of Examination:

Wednesday December 16, 2020

- Preparation Leave:

Saturday, December 12 to Tuesday, December 15, 2020



Important Information

- Timing of Examination:

08:00 am to 11:00 am

- Reporting Time at the Google Classroom:

07:45 am



Important Information

- Pattern of Examination:

There will be a single question paper comprising of objective type and subjective type questions.

- Maximum Marks: **70 / 80 as per the CBSE**

Guidelines

- Duration: **03 Hours**



Mode of Answering:

- The question paper will be uploaded in the Exam Hall (of the Google Classroom) in PDF form. **Students need to answer the questions in the answer sheet provided by the school. Kindly note, answers written on any other sheet, will not be considered for evaluation.**

Submission of Answer Script:



- **The physical answer script needs to be submitted at any of the designated 26 collection centers across the city on each day of the examination.**
- The details of the collection centers is being given in hard copy along with the answer scripts. We are also attaching the copy of the same.

Submission of Answer Script:



- **School buses will be stationed at each collection center. We have also assigned a dedicated Sports Coach for each of the collection center.**
- The buses will be stationed at each collection center from **10:30 am to 11:30 am.**
- **Answer scripts need to submitted latest by 11:30 am at the respective collection centers.**

Deferred Timings:

Class XII Commercial Arts Examination:

- Time of Examination: **09:00 am to 11:00 am**
- Duration : **02 Hours**
- Maximum marks: **30**



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Students' Requirements for Pre-Board Examination Class XII

Stationery Items:



- Stationery items like, pen, pencil, ruler, eraser, etc. to be available with the students during the examination.
- **All answers to be written in blue ink only.**

Technical Requirements:



- Examination needs to be **accessed through Laptop / Desktop** with the **camera in proper working condition.**
- Students will be **required to keep the camera of the device being used for accessing the examination 'ON' until the end of the examination.**

Technical Requirements:

- Arrangements for a proper internet connection and a back-up internet connection. **Desired speed: Minimum 1.75 Mbps, uploading and downloading.**
- Students can check the internet speed of their connection on www.speedtest.net (Ookla).
- Students need to join the Google Classroom **only through their shishukunj.in email id.**

Technical Requirements:



- Any request for '**ACCESS**' outside the **Shishukunj domain** will be '**DENIED**'.
- Students need to ensure that they '**Clear Browsing History**' in '**Advanced Mode**' by selecting '**All Time Range**' of the laptop / desktop before signing-in with their school email id, before every examination.

Technical Requirements:

- Students need to **update the browser** of the device to the **latest version** at least a day before the start of every examination.
- Laptop should be **fully charged** before signing into the Google Classroom for writing every examination.



Other Requirements:

- Allocate a **quiet area in the house where your ward can write the examination without any disturbance.**
- The area should be **well illuminated** and must have sufficient **light.**
- A suitable table and chair should be arranged- make sure the **table is big enough** to accommodate the laptop as well as the answer sheets and the required stationery.



Other Requirements:

- **There should be no books / textbooks / papers of any sort, other than the examination stationery,** on the table on which your ward is writing the examination.
- **The laptop / desktop camera should be adjusted in such a way that the tabletop is clearly visible while the student is writing his/her examination.**



Other Requirements:

- Students are **not allowed to leave the writing table** for any reason **while the examination is going on**. Kindly ensure that
 - a. The **required stationery is placed on the writing table well in advance**.
 - b. A **bottle of water** is placed on the writing table.

Other Requirements:



- Make sure that **one parent / guardian monitors the examination throughout, and your ward does not resort to any unfair means.**



Other Requirements:

- **Use of mobile phone during the examination is STRICTLY prohibited.**
- Students need to **write their Name, Class and Section, Scholar Number & Subject on the top left-hand corner of the Graph Paper / Map used.**
- The graph paper / map used, **need to be placed between the main answer script and tied / stapled.**



Most Important Information for Online Examination



Most Important:

- Students will be **required to keep the camera of the device being used for accessing the examination 'ON' until the end of the examination**

Compliance to the above point will be 'Mandatory' for all the students. Any non-compliance will be considered as 'Disciplinary Issue'.



Most Important:

- **No queries** regarding the **question paper will be entertained once the examination has started.**

Accordingly, **students will not be allowed to:**

- **use the 'CHAT' feature in the Google Classroom.**
- **'UNMUTE' themselves, while the examination is going on.**

Compliance to the above points will be 'Mandatory' for all the students.

Any non-compliance will be considered as 'Disciplinary Issue'.



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Technical Support for Online Examination



Tech Support Team:

- For troubleshooting any technical concern during the readiness for examination or during the examination please feel free to contact our tech support team:

A. Class XII - Mr. Tapas Som (Head of Operations)

Mobile Numbers: 7989034761 / 6262628301

Email Id: **tapas.som@shishukunj.in**

Query Resolution:



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**For any other query regarding the online examination,
kindly reach us on:**

info@shishukunjindore.in



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THANKS!

THE SHISHUKUNJ INTERNATIONAL SCHOOL, INDORE

COLLECTION CENTRES FOR ANSWER SCRIPTS

Sl. No.	Answer Sheet Collection Location	Area	Bus No.	Name of the Educators	Mobile No.
1	School Campus	Empire Metro, County Walk & Jhalariya		Mrs. Megha Das Arora	9977221409
2	IIM Gate	IIM	1	Mr. Rahul Chouhan	8120883518
3	Dreamland Circle	Mhow	1	Ms. Foziya Khan	8120026380
4	Agrasen Circle	Ramesh & Ramesh, Janki Nag. NX. Ram Mandir, Jain Mandir Maa Durga Nagar, Old Agrawal Nagar, Janki Nag. Main, Janki Nagar Main (Talent School), Vidhya Nagar, Bhagwandin Nagar, Manish Bagh, New Agrawal Nagar, Vikram Tower, Lotus, Sneha Nagar, Gupta Medical, Agrasen Chouraha	15+17	Mr. Dharmendra Chandrawat	9827530164
5	Manik Bagh Bridge Service Road	Tower Chouraha, Sindhi Colony Chouraha, Sindhu Nagar, Khatiwala Tank, Saify Nagar, Guljar Colony, Tower Chouraha, Gujrat Sweets, Juni Indore Bridge, Pagnispaga, Collector Office, Jairampur, Karbala, Mhow Naka, Sachidanand Nagar (RTO Rd), Triveni Colony, Gopal Bagh, Prem Nagar, Palsikar Chouraha.	53+49	Mr. Sandeep Shrivastava	9893232364
6	Mahalaxmi Temple	Anurag Nagar, Sch. No. 114/2, Gulab Bagh, Mansarovar Nagar, Balaji Heights, Pioneer, Mahalaxmi Nagar, Chikitsak Nagar, BCM Paradise, Singh Photo Copy, Satya Sai School, Mahalakshmi Main Road, R R Avenue	3+54	Mr. Vivek Burman	9691230662
7	Apollo DB City	Shiv Vatika, Pinnacle Dreams, Mapple Woods, Balaji Skyz, Royal Bungalow, Shekhar Paradise, Ashirwad Villa, Ocean Park, Tulsiyana Residency, Apollo DB City, Nipaniya Road	48+55	Mr. Sunil Bundela	9893067959
8	LIG Gurudwara	Chandra Nagar, Shehnai Residency Lotus, Akshya Deep, Rasoma Classic Purnima, MR - 10, Anoop Cinema, Nanda Nagar, Pardesi Pura, MIG Thana, Christian Eminent, Aandhra Bank, Madaan Book, Dainik Bhaskar, Life Line Hospital, Anoop Nagar, Sanghi Colony, Amaltas Hotel, Nafees Bakery	4+7+9	Mr. Rohit Mahajan	9907414140
9	Chandralok Chouraha	Bima Nagar, Baikunth Dham, Khajrana Main Rd, Shrinagar Main, Doodh Dairy, Kumat House, Gupta House, Sanghi Colony, Jobat Apt., Elite Apt., Shahid Gautam Marg., Navneet Tower, Classic Purnima, Bima Nagar Gate, Chandralok Chauraha, Shrinagar Ext. Kalindi Sanchi Point, Suniket Apt, Classic Purnima Estate, Malviya Nagar Chouraha, Patrakar Square, Khajrana Square.	5+14+22+56	Mr. Aslam Sheikh	8871349004
10	Ahilya Aashram	Jawahar Marg, Kothari Market, Goradevi Hospital, Malganj, Mahesh Nagar, Antim Chouraha, Bada Ganpati, Nilkhant, Badvali Choki, Imli Bazar, Chimanbagh Chouraha, Nagar Nigam, Mahesh Guard, Sangam Nagar, Bakshi Bagh, Rambagh, Subhash Marg, Chimanbagh Aganiband, Snehalata Ganj, Vallabh Nagar, Nehru Park, Kalani Nagar, Ramchandra Nagar, Mahaveer Bagh Malharganj, Khajuri Bazaar, Rajwada, Krishna Pura Bridge, Kothari Market.	6+18+28	Mr. Kumar Verma	9111050932
11	Geeta Bhawan Mandir	Inter World, Navratan Bagh, Lala Ram Nagar, Tirupati Colony, Geeta Nagar Rikshaw Stand, Jagrati School, Choukse Lab Shanti Nagar, Mamta Tower, Shekh Hatim Hospital, Rasgulla House, Pragati Building, Geeta Bhawan Rikshwa Stand, Jagrati School.	8+25+45	Mr. Naresh Parkhe	9926923211
12	Balwas Hotel	Nath Mandir, Jall Sabhagrah, MRF Tyer, SNG Hospital, Hotel Crown Palace, SP Bungalow, Badvani Plaza, Apollo Avenue, Patrakar Chouraha, Yashraj Society, Ratlam Khoti, Omni Palace, Hans Travels, Surya Hotel, Balwas Hotel, Green Park Corner, Maharshi Vidya Mandir, Nath Mandir, Kesarbagh.	20+33	Mr. Nitesh Prakash	9893233279

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COLLECTION CENTRES FOR ANSWER SCRIPTS

Sl. No.	Answer Sheet Collection Location	Area	Bus No.	Name of the Educators	Mobile No.
13	Ashirwad Complex Kanadiya Road	Saket Nagar Rikshaw Stand, Shankar Nagar Square, Shubh Apt.,Gokul Bhawan, Manishpuri, Paliwal Nagar, Bangali to Khajran Service Rd, Saket Pan Corner, Rikshaw Stand, Saket Gym, Saket Club, Bhawan's School, Sanchi Point, Eureka Hospital, Gulmohar, Gulmarg, Telephone Nagar, Gulmarg Valley Ring Rd., Bengali Chauraha, Swamivivekanand, Nagar	10+27+30	1) Mr. Sadiq Sheikh 2) Ms.Niharika Pal	8109618494 8818910871
14	Saraswati Shishu Mandir	Geeta Nagar Rikshaw Stand, Ajit & Ajay Club, Baktawar Ram Nagar, Tilak Nagar Tempo Stand, Jain Mandir, Shreekrishna Public School, Vandana Nagar, Sai Nath Colony, Tilak Nagar, Mahavir Nagar, Goyal Nagar, Shakti Nagar, Shakuntala Hospt.	32+38	Mr. Hemendra Chouhan	7354656556
15	Shehnai Residency Kanadiya Road	Sahani 2, Sharma Sweets, Shekhar Avenue, Vaibhav Nagar, Alok Nagar, Karnataka School, Manavta Nagar Main Gate, Laksh Vihar, Pragati Vihar, Bicholi Road, Elite Anmol, Adarsh Shishu Vihar, Prakrati Enclave, Colombia Convent,Shanti Niketan, Kanadiya Chouraha, Bangali Square,Mayur Hospital,Khajarana,Malviya Nagar	11+49+47	Mr. Irfan Sheikh	8109043460
16	Gopur Circle Ring road	Vinay Nagar, Lokmanya Nagar, Bank Colony, Ranjit Hanuman, Gumasta Nagar, Dastur Garden, Futi Kothi, Vaishali Chauraha, Rajendra Nagar, Gurudwara Ring Road, Lotus Showroom, Silicon City, Rajendra Nagar, Cat Road, Vaisali Nagar, Chankya Puri	12+63	Mr.Imran Muneer	9303096555
17	Abhay Prashal	Race Course Chauraha, Silvar Park, Narayan Kothi, Rani Sati Gate, Central Bank, Prakash Tower (Singhi Villa), Dilpasand Tower, Abhay Prashal, Narayan Kothi, Carewell Hospital, Chensingh Ka Bagicha, 56 Shops, Daimond Colony, Gangor Sweets, Agrawal Store, Morya Hills, Dhobi Ghat, New Palasia, Laxmi Memorial Hosp., Recovery Hosp., Sukun Villa, Suraj Villa, Regal Heights, Industry House, Amaltas Hotel, CHL Apollo	23+24	Mr. Devendra Sisodiya	9826282172
18	Prakash Tower	Ashirwad Apt., Ronak Villa, Sukh Sagar Apt. Jeevandip Apt., Anand Park, Indrabhawan, Saphhire Avenue, TI, Amber Building, Johri Palace, Samrat Hotel, Jhabua Tower, Dhenu Market, Vishal Garments, Starlit Chouraha, Rani Sati Gate Maurya Regency Opp TI, M.G. Road.	13+36	Mr.Shubham Poddar	9752762814
19	BCM Heights	Nyay Nagar, Om Gurudev Comp., Power House, Foodland, Shubham Jewellers, Singh Photo Copy, Euro Kids, Sathya Sai, Fortune Landmark, Bapat Chauraha, Royal Bunglow, Shalimar Bunglow, Chandragupta Chauraha, Heera Nagar Police Thana, Shekhar Enclave, Bombay Gym, Meghdoot Garden, Krishna Dairy, Vijay Nagar Police Thana, Malviya Petrol Pump, M.R.10, Basant Vihar, Shanti Niketan, BCM, Bombay Hospital, Royal Premium, State Bank, Tiny Birds	19+26+34	1) Mr. Pradeep Gaur 2) Mrs. Vatsala Jhariya	9329558179 9589195599
20	Opp.Somya Vehicle	Hatti Store, Life Care, Prestige , SICA School Sch. No. 114, Ashish Nursing Home, Niranjapur, Royal Amargreen, Shalimar Township, Jain Nursery, SBI Basant Vihar, Talawali Chanda, Ansal Township, Omaxe City, Platinum Paradise, BCM Vista	37+50+62	Mr. Jawed Khan	7828782729
21	Sch.140 Anand Van IDA Building	Sch. No. 140 Main Road, Sch. No. 114, Shiv Atta Chakki, Power House Ganesh Dham, Asian Granite Shop, Rama Clinic, Mahadev Totla Nagar, Ados Pados, Goyal Nagar, Maa Ambe Namkin, Pipliyahana Chouraha, Royal Recidency, Kalandi Kunj, Shiv Sagar Restaurant, Agrawal Public School Road, Kalyan Sampat, Shalimar Palms, Sanjana Park, Bicholi Road. Mayank Blue Water Park Road	29+40+43	Mr.Nirbhay Singh	9993305910

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Sl. No.	Answer Sheet Collection Location	Area	Bus No.	Name of the Educators	Mobile No.
22	Agriculture College	Nemavar Road, Prakash Nagar, Nawlakra, BCM, Samvad Nagar, IDA, Azad Nagar, Musakhedi, Pink City, Chhawani Jain Mandir, Mathurawala, Laxminarayan Doodh Wala, Khare Comp., BJP Office, Sale Tax Colony, White Church, Dhar Kothi, Azad Nagar, Radio Colony, Daly College, Residency Area, Pipliyahana Chouraha, Bicholi Mardana.	2+35+46	Mr. Himmat Bairagi	9893180046
23	IT Park Circle	Bijalpur (Chameli Davi), Basantpuri, Amitesh Nagar, Vishnupuri, Indrapuri, Bhanwarkua Chouraha, Aasharam Babu Chouraha, University Takshila, Rani Bagh, New Rani Bagh Queens College.	31	Mr. Vikas Joshi	7869107420
24	Uno Buisness Park Near Kalandi Mid Town	Silver Spring Phase 1, Silver Spring Phase 2, Kalandi Mid Town, Sahara City, Bicholi Chouraha, Bicholi Road, Kanadiya Chouraha.	39	Ms. Bharti Kewat	7000032431
25	Keladevi Circle	Dewas	Alto	Mr. Sanjay Kushwaha	9302136019
26	Marimata Square	Aurobindo Hospital & Chhotha Bangarda Road	Ecco	Mr. Govind Rana	9977435379