

**Circular for Parents of Classes VI - VIII  
Session 2020-21**

SIS/EXAM - MAR 12/2021  
March 25, 2021

**Subject: Final Examination : Guidelines & Collection Center Details**

Dear Parent  
Namaste

Please find attached important information and guidelines for the Final Examination along with details of the collection centers for handing over the answer sheets after the examination.

Kindly go through the same very carefully.

Kind regards

**Dr. Lalita Singh**  
**Principal**



*The Shishukunj*

INTERNATIONAL SCHOOL

INDORE

**Guidelines and Requirements  
for  
Final Examination 2020-21  
Remote Access Mode  
Classes VI - VIII**



# Important Information

Name of the Examination:

**Final Examination 2020-21**

**Remote Access Mode**

Date of Commencement of Examination:

**Wednesday March 31, 2021**



# Important Information

- Timing of Examination :

**08:00 am to 11:00 am \***

**Reporting time at Google Classroom: 7:45 am**

**\* Except French/ Sanskrit**



# Deferred Timing

- Timing of French / Sanskrit Examination :

**09:00 am to 11:00 am**

**Reporting time at Google Classroom: 8:45 am**

# Mode of Examination :

The examination will be conducted on **Google Classroom** using **physical answer sheets provided by the school.**

Shishyans have to access the classroom named '**Exam Hall**' via their google classrooms.





# Mode of Answering:

- The question paper will be visible in the Exam Hall of Google Classroom in PDF form at 8.00 am\* on the day of examination. **Students need to answer the questions in the answer sheet provided by the school. Kindly note, answers written on any other sheet, will not be considered for evaluation.**
- \* Sanskrit / French question paper will be visible at 9.00 am.



# Mode of Answering:

Class VI : Details of Answer Scripts to be used for each subject

Final Examination 2020 -21 (Remote Access)		
Class : VI		
S. No.	Subject	Answer Sheet Details
1	English	1 (16 Pages)
2	Hindi	1 (16 Pages)
3	Mathematics	1 (24 Pages)
4	Mathematics	1 (Graph Paper )
5	Science	1 (16 Pages)
6	Social Science	1 (16 Pages)
7	Social Science	1 (Map - India )
8	French / Sanskrit	1 (12 Pages)
9	Supplementary Sheet	7 (4 pages)
10	Supplementary Sheet	1 (8 pages)





# Mode of Answering:

Classes VII-VIII: Details of Answer Scripts to be used for each subject

Final Examination 2020 -21 (Remote Access)		
Classes : VII - VIII		
S. No.	Subject	Answer Sheet Details
1	English	1 (16 Pages)
2	Hindi	1 (16 Pages)
3	Mathematics	1 (24 Pages)
4	Mathematics	1 (Graph Paper )
5	Physics	1 (8 Pages)
6	Chemistry	1 (8 Pages)
7	Biology	1 (8 Pages)
8	Social Science	1 (16 Pages)
9	Social Science	1 (Map - India )
10	French / Sanskrit	1 (12 Pages)
11	Supplementary Sheet	8 (4 pages)
12	Supplementary Sheet	1 (8 pages)



# Submission of Answer Script:

- The physical answer sheets need to be handed over at the designated collection center on each day of the examination.
- A hard copy of the details of the collection centers is being given along with the answer sheets. We are also attaching a copy of the same.



# Submission of Answer Script:

- **School buses will be stationed at/near each collection center from 10:30 am to 11:30 am.**
- **We have also assigned an educator for each collection center.**
- **Answer scripts need to be handed over latest by 11:30 am at the respective collection centers.**



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# Students' Requirements for Final Examination Remote Access Mode



# Stationery Items:

- Stationery items like pen, pencil, ruler, eraser, etc. to be available with the students during the examination.
- **All answers to be written in blue ink only.**
- Students need to **write their Name, Class & Section, Scholar Number and Subject on the main and supplementary answer sheet as well as the Graph Paper / Map .**
- The graph paper / map used, **needs to be placed between the main answer script and tied / stapled.**



# Technical Requirements:

- Examination needs to be **accessed ONLY through a Laptop / Desktop** with the **camera in proper working condition**. Use of other devices like Ipad, tablet, mobile, etc. is **NOT** permitted.
- In case a student does not have access to these devices, he/ she is **required to give the examination offline**.
- Students will be **required to keep the camera of the laptop / desktop 'ON' till the time they have tied/ stapled the answer sheets**.



# Technical Requirements:

- Answer sheets of the students whose camera is not switched 'ON' during the entire duration of the examination will NOT be evaluated. They will have to take the examination 'OFFLINE' at a later date.
- Proper internet connection and a back up internet connection is essential
- **Desired speed: Minimum 1.75 Mbps, uploading and downloading.**
- Students can check the internet speed of their connection on [www.speedtest.net](http://www.speedtest.net) (Ookla)



# Technical Requirements:

- Students need to join Google Classroom **only through their shishukunj.in email id.**
- Any request for '**ACCESS**' outside the Shishukunj domain will be '**DENIED**'.
- Before every examination, students need to ensure that they '**Clear Browsing History**' in '**Advanced Mode**' by selecting '**All Time Range**' of the laptop / desktop before signing-in with their school email id.





# Technical Requirements:

- Students need to **update the browser** of their device to the **latest version** at least a day before the start of every examination.
- Laptop should be **fully charged** before signing into Google Classroom for writing every examination.
- **The laptop / desktop camera should be adjusted in such a manner that the tabletop is clearly visible while the student is writing his/her examination.**



# Other Requirements:

- Allocate a **quiet area in the house where your ward can write the examination without any disturbance.**
- The area should be **well illuminated** and must have sufficient **light.**
- A suitable table and chair should be arranged - make sure the **table is big enough** to accommodate the laptop/ desktop, answer sheets and the required stationery.



# Strict Guidelines:

- Students are **not allowed to leave the writing table** for any reason **while the examination is in progress.** Kindly ensure that:
  - a. **The required stationery is placed on the writing table well in advance.**
  - b. **A bottle of water is placed on the writing table.**



# Strict Guidelines:

- There should be no books / textbooks / papers of any sort, **other than the examination stationery**, on the table on which your ward is writing the examination.
- **Students are STRICTLY not permitted to access mobile phones or any other devices during the examination. Use of earphones/ headphones during the exam is prohibited.**



# Strict Guidelines:

- **No queries regarding the question paper will be entertained once the examination begins . Accordingly, students will not be allowed to:**
  - use the **'CHAT'** feature in Google Classroom.
  - **'UNMUTE'** themselves, while the examination is in progress.

# Please note .....



- **Compliance of all the points mentioned is ‘Mandatory’ for all students. Any non-compliance will be considered as a ‘Disciplinary Issue’.**
- **In case a student is found to be resorting to unfair means while writing the examination, the school reserves the right to cancel his / her examination.**



# A Sincere Request.....

- This examination will help in assessing the gaps in learning, as such it is important that students take this examination in all honesty.
- Parents/Guardians are requested to act as invigilators at home and ensure that their ward **does not resort to any unfair means during the examination.**
- The school solicits the kind cooperation of parents/ guardians in ensuring that this very important examination is conducted in an ethical manner enabling Shishyans recognise their true potential.



*The Shishukunj*

INTERNATIONAL SCHOOL

INDORE

# Technical Support for Final Examination





# Tech Support Team:

- For troubleshooting any technical concern during the readiness for examination or during the examination please feel free to contact our tech support team:

**Mr. Mohil Thakur** (IT Department)

Mobile Numbers: 9737935566 / 6262628331

Email Id: [mohil.thakur@shishukunj.in](mailto:mohil.thakur@shishukunj.in)

**Mr. Rakesh Roy** (IT Department)

Mobile Numbers: 9977420912 / 6264345286

Email Id: [rakesh.roy@shishukunj.in](mailto:rakesh.roy@shishukunj.in)

# Query Resolution:



**The Shishukunj**  
INTERNATIONAL SCHOOL  
INDORE

**For any other query regarding the examination,  
kindly reach us on:**

**[info@shishukunjindore.in](mailto:info@shishukunjindore.in)**



*The Shishukunj*

INTERNATIONAL SCHOOL

INDORE

**THANKS**

**THE SHISHUKUNJ INTERNATIONAL SCHOOL, INDORE**  
**COLLECTION CENTRES FOR ANSWER SCRIPTS**

Sl. No.	Answer Sheet Collection Location	Area	Bus No.	Name of the Educators	Mobile No.	Driver Name	Mobile No.
1	School Campus	Empire Metro, County Walk & Jhalariya		Mrs. Megha Das Arora	9977221409		9111104781-82
2	IIM Gate	IIM	57 (1)	Mr. Rahul Chouhan	8120883518	1)Rahul Silawat	7909344549
3	Dreamland Circle	Mhow	Van (1)	Ms. Foziya Khan	8120026380	1)Hukum Singh Chauhan 2) Deependra Singh Shekhawat	6262628201 8435054265
4	Agrasen Circle	Ramesh & Ramesh, Janki Nag. NX. Ram Mandir, Jain Mandir Maa Durga Nagar, Old Agrawal Nagar, Janki Nag. Main, Janki Nagar Main (Talent School), Vidhya Nagar, Bhagwandin Nagar, Manish Bagh, New Agrawal Nagar, Vikram Tower, Lotus, Sneh Nagar, Gupta Medical, Agrasen Chouraha	15 (15+17)	Mr. Dharmendra Chandrawat	9827530164	1)Mangilal Verma 2)Rahul Malviya	6262628215 7089992668
5	Manik Bagh Bridge Service Road	Tower Chouraha, Sindhi Colony Chouraha, Sindhu Nagar,Khatiwala Tank, Saify Nagar, Guljar Colony, Tower Chouraha, Gujrat Sweets, Juni Indore Bridge, Pagnispaga, Collector Office, Jairampur, Karbala, Mhow Naka, Sachidanand Nagar (RTO Rd), Triveni Colony, Gopal Bagh, Prem Nagar, Palsikar Chouraha.	21 (53+49)	Mr. Sandeep Shrivastava	9893232364	1)Prem Singh Dodiya 2) Vishnu Mandloi	6262628221 9009821975
6	Mahalaxmi Temple	Anurag Nagar, Sch. No. 114/2, Gulab Bagh, Mansarovar Nagar, Balaji Heights, Pioneer, Mahalaxmi Nagar, Chikitsak Nagar, BCM Paradise, Singh Photo Copy, Satya Sai School,Mahalakshmi Main Road, R R Avenue	3 (3+54)	Mr. Virendra Raghuvanshi	9993193077	1)George Brown 2)sachin Thakur	6262628203 9754357621
7	Apollo DB City	Shiv Vatika, Pinnacle Dreams,Mapple Woods,Balaji Skyz,Royal Bunglow,Shekhar Paradise, Ashirwad Villa, Ocean Park, Tulsiyana Residency, Apollo DB City,Nipaniya Road	55 (48+55)	Mr. Sunil Bundela	9893067959	1) kanhaiya Lal Parmar 2) Girijashankar Kaithwas	6262628248 9977737024
8	LIG Gurudwara	Chandra Nagar, Shehnai Residency Lotus, Akshya Deep, Rasoma Classic Purnima, MR - 10, Anoop Cinema, Nanda Nagar, Pardesi Pura, MIG Thana,Christian Eminent, Aandhra Bank, Madaan Book, Dainik Bhaskar, Life Line Hospital, Anoop Nagar, Sanghi Colony, Amaltas Hotel, Nafees Bakery	4 (4+7+9)	Mr. Rohit Mahajan	9907414140	1) Jitendra dasoriya 2)Sandeep Morya 3) Vikas Yadav	6262628204 9977848218
9	Chandralok Chouraha	Bima Nagar, Baikunth Dham, Khajrana Main Rd, Shrinagar Main, Doodh Dairy, Kumat House, Gupta House, Sanghi Colony, Jobat Apt. ,Elite Apt., Shahid Gautam Marg., Navneet Tower,Classic Purnima, Bima Nagar Gate, Chandralok Chauraha, Shrinagar Ext. Kalindi Sanchi Point, Suniket Apt, Classic Purnima Estate, Malviya Nagar Chouraha, Patrakar Square,Khajarana Square.	14 (5+14+22+56)	Mr. Aslam Sheikh	8871349004	1)Ramprasad Dangi 2) Umashankar Solanki	6262628214 9111356910
10	Ahilya Aashram	Jawahar Marg, Kothari Market,Goradevi Hospital, Malganj, Mahesh Nagar, Antim Chouraha, Bada Ganpati, Nilkhant, Badvali Choki, Imli Bazar, Chimanbagh Chouraha, Nagar Nigam, Mahesh Guard, Sangam Nagar, Bakshi Bagh, Rambagh, Subhash Marg, Chimanbagh Aganiband, Snehalata Ganj, Vallabh Nagar, Nehru Park, Kalani Nagar, Ramchandra Nagar, Mahaveer Bagh Malharganj, Khajuri Bazaar, Rajwada, Krishna Pura Bridge, Kothari Market.	18 (6+18+28)	Mr. Kumar Verma	9111050932	1) Ramdev Songara 2)Dharmendra Solanki	6262628206 6262628228
11	Geeta Bhawan Mandir	Inter World, Navratan Bagh, Lala Ram Nagar, Tirupati Colony, Geeta Nagar Rikshaw Stand, Jagrati School, Choukse Lab Shanti M	45 (8+25+45)	Mr. Naresh Parkhe	9926923211	1) Jitendra Chauhan 2) Bhuwan Singh	6262628225 9893441425
12	Balwas Hotel	Nath Mandir, Jall Sabhagrah, MRF Tyer, SNG Hospital, Hotel Crown Palace, SP Bunglow, Badvani Plaza, Apollo Avanie, Patrakar	33 (20+33)	Mr. Nitesh Prakash	9893233279	1) Mahesh Mawde 2) Hari Sitole	6262628220 9009586884
13	Ashirwad Complex Kanadiya Road	Saket Nagar Rikshaw Stand, Shankar Nagar Square, Shubh Apt.,Gokul Bhawan, Manishpuri, Paliwal Nagar, Bangali to Khajran Service Rd, Saket Pan Corner, Rikshaw Stand, Saket Gym, Saket Club, Bhawan's School, Sanchi Point, Eureka Hospital, Gulmohar, Gulmarg, Telephone Nagar, Gulmarg Valley Ring Rd., Bengali Chauraha, Swamivivekanand, Nagar	27 (10+27+30)	1) Mr. Sadiq Sheikh 2) Ms.Niharika Pal	8109618494 8818910871	1)Rajesh Waghmode 2) Rajkumar Waskele	6262628210 9893076748
14	Saraswati Shishu Mandir	Geeta Nagar Rikshaw Stand, Ajit & Ajay Club, Baktawar Ram Nagar, Tilak Nagar Tempo Stand, Jain Mandir, Shreekrishna Public School, Vandana Nagar, Sai Nath Colony, Tilak Nagar, Mahavir Nagar, Goyal Nagar, Shakti Nagar, Shakuntala Hospt.	32 (32+38)	Mr. Hemendra Chouhan	7354656556	1) Sanjay Thakur 2)Arvind Malviya	6262628232 9617055449

# THE SHISHUKUNJ INTERNATIONAL SCHOOL

## COLLECTION CENTRES FOR ANSWER SCRIPTS

Sl. No.	Answer Sheet Collection Landmark	Area	Bus No.	Name of the Educators	Mobile No.	Driver Name	Mobile No.
15	Shehnai Residency Kanadiya Road	Sahani 2, Sharma Sweets, Shekhar Avenue, Vaibhav Nagar, Alok Nagar, Karnataka School, Manavta Nagar Main Gate, Laksh Vihar, Pragati Vihar, Bicholi Road, Elite Anmol, Adarsh Shishu Vihar, Prakrati Enclave, Colombia Convent, Shanti Niketan, Kanadiya Chouraha, Bangali Square, Mayur Hospital, Khajjarana, Malviya Nagar	11 (11+21+47)	Mr. Irfan Sheikh	8109043460	1) Jeevan Singh Tomar 2) Malkhan Choudhary 3) Bala Bhuriya	6262628211 9893332392
16	Gopur Circle Ring road	Vinay Nagar, Lokmanya Nagar, Bank Colony, Ranjit Hanuman, Gumasta Nagar, Dastur Garden, Futi Kothi, Vaishali Chauraha, Rajendra Nagar, Gurudwara Ring Road, Lotus Showroom, Silicon City, Rajendra Nagar, Cat Road, Vaisali Nagar, Chankya Puri	12 (12+63)	Mr. Imran Muneer	9303096555	1) Arjun Parmar 2) Kartar Singh	6262628263 9977790096
17	Abhay Prashal	Race Course Chauraha, Silvar Park, Narayan Kothi, Rani Sati Gate, Central Bank, Prakash Tower (Singhi Villa), Dilpasand Tower, Abhay Prashal, Narayan Kothi, Carewell Hospital, Chensingh Ka Bagicha, 56 Shops, Daimond Colony, Gangor Sweets, Agrawal Store, Morya Hills, Dhobi Ghat, New Palasia, Laxmi Memorial Hosp., Recovery Hosp., Sukun Villa, Suraj Villa, Regal Heights, Industry House, Amaltas Hotel, CHL Apollo	23 (23+24)	Mr. Devendra Sisodiya	9826282172	1) Mahesh Joshi 2) Amar Singh Verma	6262628324 7354834064
18	Prakash Tower	Ashirwad Apt., Ronak Villa, Sukh Sagar Apt. Jeevandip Apt., Anand Park, Indrabhawan, Saphhire Avenue, TI, Amber Building, Johri Palace, Samrat Hotel, Jhabua Tower, Dhenu Market, Vishal Garments, Starlit Chouraha, Rani Sati Gate, Maurya Regency Opp TI, M.G. Road.	36 (13+36)	Mr. Shubham Poddar	9752762814	1) Kamal Singh Chondawat 2) Mukesh Kaithwas	6262628236 7354000292
19	BCM Heights	Nyay Nagar, Om Gurudev Comp., Power House, Foodland, Shubham Jewellers, Singh Photo Copy, Euro Kids, Sathya Sai, Fortune Landmark, Bapat Chauraha, Royal Bungalow, Shalimar Bungalow, Chandragupta Chauraha, Heera Nagar Police Thana, Shekhar Enclave, Bombay Gym, Meghdoot Garden, Krishna Dairy, Vijay Nagar Police Thana, Malviya Petrol Pump, M.R.10, Basant Vihar, Shanti Niketan, BCM, Bombay Hospital, Royal Premium, State Bank, Tiny Birds	19 (19+26+34)	1) Mr. Pradeep Gaur 2) Mrs. Vatsala Jhariya	9329558179 9589195599	1) Bhgwan Singh Chouhan 2) Jitendra Raikwar 3) Rajkumar Yadav	6262628226 6262628234 9589788534
20	Opp. Somya Vehicle	Hatti Store, Life Care, Prestige, SICA School Sch. No. 114, Ashish Nursing Home, Niranjapur, Royal Amargreen, Shalimar Township, Jain Nursery, SBI Basant Vihar, Talawali Chanda, Ansal Township, Omaxe City, Platinum Paradise, BCM Vista	50 (37+50+62)	Mr. Jawed Khan	7828782729	1) Mukesh Parmar 2) Kamal Parmar 3) Manoj Chouhan	6262628250 6262628237 9993302357
21	Sch. 140 Anand Van IDA Building	Sch. No. 140 Main Road, Sch. No. 114, Shiv Atta Chakki, Power House Ganesh Dham, Asian Granite Shop, Rama Clinic	43 (40+43)	Mr. Nirbhay Singh	9993305910	1) Nanuram Chauhan 2) Vikas Panwar	6262628243 9754548024
22	Agriculture College	Nemavar Road, Prakash Nagar, Nawlakha, BCM, Samvad Nagar, IDA, Azad Nagar, Musakhedi, Pink City, Chhawni Jain	35 (2+35+46)	Mr. Himmat Bairagi	9893180046	1) Ashok Masar 2) Pawan Jadhav 3) Satya Narayan Solanki	6262628246 6262628235 9926087686
23	IT Park Circle	Bijalpur (Chameli Davi), Basantpuri, Amitesh Nagar, Vishnupuri, Indrapuri, Bhanwarkua Chouraha, Aasharam Babu Chou	31	Mr. Vikas Joshi	7869107420	1) Arjun Sisodiya 2) Rajendra Mansare	6262628231
24	Uno Buisness Park Near Kalandi Mid Town	Silver Spring Phase 1, Silver Spring Phase 2, Kalandi Mid Town, Sahara City, Bicholi Chouraha, Bicholi Road, Kanadiya	39	Ms. Bharti Kewat	7000032431	1) Sunil Tanwar 2) Dushyant Chaudhary	6262628239 9575189853
25	Marimata Square	Aurobindo Hospital & Chhotha Bangarda Road	Ecco	Mr. Bharat Joshi	9977435379	1) Mohan Yadav	9630888619