

Circular for Parents of Classes X & XII Session 2020-21

SIS/EXAM - MAR 15/2021

March 29, 2021

Subject: Pre Board III Examination: Important Information

Dear Parent

Namaste

We hope this mail finds you and your family safe and in good health.

This is further to our mails informing you about the Pre Board III Examination to be conducted offline for Classes X and XII.

Kindly note, in view of the prevailing situation in the city, which continues to be alarming, we have decided that the **Pre Board III Examination for Classes X and XII will be conducted in Remote Access Mode via google classroom**. This means that the students will access the question papers at home through google classroom and write the examination at home in the answer sheets provided by school. The answer sheets are to be submitted to the school staff within 30 minutes after the exam time gets over.

The detailed date sheet has already been **uploaded on the school website**.

Given below is some **important information** regarding the upcoming examination. We request you to kindly go through the same.

Mode of Conducting the Examination:

1. The examination will be conducted on **Google Classroom** using **physical answer sheets provided by the school**.
2. Shishyans will be **assigned 'Exam Hall'** which they can access via their google classroom.

A. Date, Timing and Duration of Examination:

Date	Timing
April 05, 2021 to April 15, 2021	08:00 am to 11:00 am

B. Answer Sheet for the Examination:

1. The school will be **providing the answer sheets** for the examination.
2. Depending on the grade and subject, an appropriate number of answer sheets and supplementary sheet(s) will be provided.
3. The school will also be providing graph paper and geographical maps as per requirement.
4. **For Class XII , the answer sheets will be handed over to the students when they come to school on March 30 and 31, 2021 for the Practicals, Project work and ASL of Mathematics, Legal Studies ,Hindi and English.**
5. **For Class X, parents need to collect the answer sheets for their ward from the school as per the schedule given below :**

Dates	Timing
March 31 and April 01 & 03 2021	Between 08:00 am to 11.00 am on the dates mentioned.

Class X answer sheets will be handed over only to the parents or to the person authorised by them via email / letter. Students of Class X are not permitted to come to school to collect the answer sheets.

6. **Kindly note, it is compulsory for all the students to write the examination only on the answer sheets provided by the school. Answers written on any other sheet, will not be considered for evaluation.**

C. Submission of Answer Scripts:

1. We have identified **26 centres, across the city, for the collection of answer scripts.**
2. **One educator will be deputed** at each collection centre.
3. The details regarding the **collection centres along with the contact details of the designated educator** will be shared shortly.

D. We will also be sharing detailed guidelines and important information regarding the examination soon.

We look forward to your valuable support in the smooth conduct of this examination.

Kind regards

Dr. Lalita Singh

Principal