

Circular for Parents of Class VI - VIII

Session 2021-2022

SIS/Exam JUI 02/2021
July 30, 2021

Subject: Guidelines and Requirements for the First Major Examination

Dear Parent
Namaste

We trust your ward is preparing well for the forthcoming First Major Examination and is comfortable with all aspects of the same.

We are forwarding herewith detailed information / requirements about the examination. Kindly go through the same very carefully. However, if you still have any queries, please feel free to reach out to:

Mr. Mohil Thakur (IT Department)

Mobile Numbers: 9737935566 / 6262628331

Email Id: mohil.thakur@shishukunj.in

Mr. Rakesh Roy (IT Department)

Mobile Numbers: 9977420912 / 6264345286

Email Id: rakesh.roy@shishukunj.in

We wish your ward all the best for this examination and are sure he / she will take them in a very positive and calm state of mind.

Kind regards

Dr. Lalita Singh
Principal



**Guidelines and Requirements
for
First Major Examination 2021-22
(Remote Access Mode)
Classes VI - VIII**



Important Information

Name of the Examination:

First Major Examination 2021-22

Remote Access Mode

Date of Commencement of Examination:

Monday August 02 , 2021



Important Information

- Timing of Examination :

08:00 am to 11:00 am *

Reporting time at Google Classroom: 7:45 am



Mode of Examination :

- The examination will be conducted on **Google Classroom** using **physical answer sheets provided by the school**.
- Students will receive the Google Classroom invite 03 days before the examination.
- They have to access the classroom named '**Exam Hall**' via their google classrooms.



Collection of Blank Answer Scripts

- The blank answer sheets may be collected from school (Jhalaria Campus) on any day from July 26-29, 2021 from 8.30 am - 1.00 pm



Mode of Answering:

- The question paper will be visible in the Exam Hall of Google Classroom in PDF form at 8.00 am on the day of examination. **Students need to answer the questions in the answer sheet provided by the school. Kindly note, answers written on any other sheet, will not be considered for evaluation.**



Details of Answer Scripts:

Class VI : Details of Answer Scripts to be used for each subject

First Major Examination 2021 -22		
Class : VI		
S. No.	Subject	Answer Sheet Details
1	English	1 (12 Pages)
2	Hindi	1 (12 Pages)
3	Mathematics	1 (16 Pages)
4	Science	1 (16 Pages)
5	Social Science	1 (16 Pages)
6	Social Science	1 (Map - India)
7	Supplementary Sheet	7 (4 pages)



Details of Answer Scripts:

Classes VII-VIII: Details of Answer Scripts to be used for each subject

First Major Examination 2021 -22		
Class : VII		
S. No.	Subject	Answer Sheet Details
1	English	1 (16 Pages)
2	Hindi	1 (16 Pages)
3	Mathematics	1 (16 Pages)
4	Physics	1 (8 Pages)
5	Chemistry	1 (8 Pages)
6	Biology	1 (8 Pages)
7	Social Science	1 (16 Pages)
8	Social Science	1 (Map - India)
9	Supplementary Sheet	9 (4 pages)

First Major Examination 2021 -22		
Class : VIII		
S. No.	Subject	Answer Sheet Details
1	English	1 (16 Pages)
2	Hindi	1 (16 Pages)
3	Mathematics	1 (16 Pages)
4	Physics	1 (8 Pages)
5	Chemistry	1 (8 Pages)
6	Biology	1 (8 Pages)
7	Social Science	1 (16 Pages)
8	Social Science	1 (Map - India)
9	Supplementary Sheet	9 (4 pages)



Submission of Answer Script:

- The physical answer sheets need to be handed over at the designated collection center on each day of the examination.
- A hard copy of the details of the collection centers will be given along with the answer sheets.



Submission of Answer Script:

- **School buses will be stationed at/near each collection center from 10:30 am to 11:30 am.**
- **We have also assigned an educator for each collection center.**
- **Answer scripts need to be handed over latest by 11:30 am at the respective collection centers.**



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Students' Requirements for First Major Examination Remote Access Mode



Stationery Items:

- Stationery items like pen, pencil, ruler, eraser, etc. to be available with the students during the examination.
- **All answers to be written in blue ink only.**
- Students need to **write their Name, Class & Section, Scholar Number and Subject on the main and supplementary answer sheet as well as the Graph Paper / Map .**
- The graph paper / map used, **needs to be placed between the main answer script and tied / stapled.**



Technical Requirements:

- Examination needs to be **accessed ONLY** through a **Laptop / Desktop** with the **camera in proper working condition**. Use of other devices like Ipad, tablet, mobile, etc. is **NOT** permitted.
- Students will be **required to keep the camera of the laptop / desktop 'ON' till the time they have tied/ stapled the answer sheets.**



Technical Requirements:

- Answer sheets of the students whose camera is not switched 'ON' during the entire duration of the examination will NOT be evaluated.
- Proper internet connection and a backup internet connection is essential
- **Desired speed: Minimum 1.75 Mbps, uploading and downloading.**
- Students can check the internet speed of their connection on **www.speedtest.net** (Ookla)



Technical Requirements:

- Students need to join Google Classroom **only through their shishukunj.in email id.**
- Any request for '**ACCESS**' outside the Shishukunj domain will be '**DENIED**'.
- Before every examination, students need to ensure that they '**Clear Browsing History**' in '**Advanced Mode**' by selecting '**All Time Range**' of the laptop / desktop before signing-in with their school email id.



Technical Requirements:

- Students need to **update the browser** of their device to the **latest version** at least a day before the start of every examination.
- Laptop should be **fully charged** before signing into Google Classroom for writing every examination.
- **The laptop / desktop camera should be adjusted in such a manner that the tabletop is clearly visible while the student is writing his/her examination.**



Other Requirements:

- Allocate a **quiet area in the house where your ward can write the examination without any disturbance.**
- The area should be **well illuminated** and must have sufficient **light.**
- A suitable table and chair should be arranged - make sure the **table is big enough** to accommodate the laptop/ desktop, answer sheets and the required stationery.



Strict Guidelines:

- Students are **not allowed to leave the writing table** for any reason **while the examination is in progress.** Kindly ensure that:
 - a. **The required stationery is placed on the writing table well in advance.**
 - b. **A bottle of water is placed on the writing table.**



Strict Guidelines:

- There should be no books / textbooks / papers of any sort, **other than the examination stationery**, on the table on which your ward is writing the examination.
- **Students are STRICTLY not permitted to access mobile phones or any other devices during the examination. Use of earphones/ headphones during the exam is prohibited.**



Strict Guidelines:

- **No queries regarding the question paper will be entertained once the examination begins . Accordingly, students will not be allowed to:**
 - use the **'CHAT'** feature in Google Classroom.
 - **'UNMUTE'** themselves, while the examination is in progress.

Please note



- **Compliance of all the points mentioned is ‘Mandatory’ for all students. Any non-compliance will be considered a ‘Disciplinary Issue’.**
- **In case a student is found to be resorting to unfair means while writing the examination, the school reserves the right to cancel his / her examination.**



A Sincere Request.....

- This examination will help in assessing the gaps in learning, as such it is important that students take this examination in all honesty.
- Parents/Guardians are requested to act as invigilators at home and ensure that their ward **does not resort to any unfair means during the examination.**
- The school solicits the kind cooperation of parents/ guardians in ensuring that this examination is conducted in an ethical manner enabling Shishyans recognise their true potential.



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Technical Support for First Major Examination



Tech Support Team:

- For troubleshooting any technical concern during the readiness for examination or during the examination please feel free to contact our tech support team:

Mr. Mohil Thakur (IT Department)

Mobile Numbers: 9737935566 / 6262628331

Email Id: mohil.thakur@shishukunj.in

Mr. Rakesh Roy (IT Department)

Mobile Numbers: 9977420912 / 6264345286

Email Id: rakesh.roy@shishukunj.in

Query Resolution:



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**For any other query regarding the examination,
kindly reach us on:**

info@shishukunjindore.in



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THANKS