

## **Circular for Parents of Classes VI - VIII**

### **Session 2021-22**

SIS/EXAM JUL 01/2021  
July 20, 2021

#### **Subject: First Major Examination 2021-22**

Dear Parent  
Namaste

Please find attached important information and guidelines for the First Major Examination 2021-22 along with details of the collection centers for handing over the answer sheets after the examination.

Kindly go through the same very carefully.

Kind regards  
**Dr. Lalita Singh**  
**Principal**



**Guidelines and Requirements  
for  
First Major Examination 2021-22  
(Remote Access Mode)  
Classes VI - VIII**



# Important Information

Name of the Examination:

**First Major Examination 2021-22**

**Remote Access Mode**

Date of Commencement of Examination:

**Monday August 02 , 2021**



# Important Information

- Timing of Examination :

**08:00 am to 11:00 am \***

**Reporting time at Google Classroom: 7:45 am**



# Mode of Examination :

- The examination will be conducted on **Google Classroom** using **physical answer sheets provided by the school**.
- Students will receive the Google Classroom invite 03 days before the examination.
- They have to access the classroom named '**Exam Hall**' via their google classrooms.



# Collection of Blank Answer Scripts

- The blank answer sheets may be collected from school ( Jhalaria Campus ) on any day from July 26-29, 2021 from 8.30 am - 1.00 pm



# Mode of Answering:

- The question paper will be visible in the Exam Hall of Google Classroom in PDF form at 8.00 am on the day of examination. **Students need to answer the questions in the answer sheet provided by the school. Kindly note, answers written on any other sheet, will not be considered for evaluation.**



# Details of Answer Scripts:

Class VI : Details of Answer Scripts to be used for each subject

First Major Examination 2021 -22		
Class : VI		
S. No.	Subject	Answer Sheet Details
1	English	1 (12 Pages)
2	Hindi	1 (12 Pages)
3	Mathematics	1 (16 Pages)
4	Science	1 (16 Pages)
5	Social Science	1 (16 Pages)
6	Social Science	1 (Map - India )
7	Supplementary Sheet	7 (4 pages)





# Details of Answer Scripts:

Classes VII-VIII: Details of Answer Scripts to be used for each subject

First Major Examination 2021 -22		
Class : VII		
S. No.	Subject	Answer Sheet Details
1	English	1 (16 Pages)
2	Hindi	1 (16 Pages)
3	Mathematics	1 (16 Pages)
4	Physics	1 (8 Pages)
5	Chemistry	1 (8 Pages)
6	Biology	1 (8 Pages)
7	Social Science	1 (16 Pages)
8	Social Science	1 (Map - India )
9	Supplementary Sheet	9 (4 pages)

First Major Examination 2021 -22		
Class : VIII		
S. No.	Subject	Answer Sheet Details
1	English	1 (16 Pages)
2	Hindi	1 (16 Pages)
3	Mathematics	1 (16 Pages)
4	Physics	1 (8 Pages)
5	Chemistry	1 (8 Pages)
6	Biology	1 (8 Pages)
7	Social Science	1 (16 Pages)
8	Social Science	1 (Map - India )
9	Supplementary Sheet	9 (4 pages)



# Submission of Answer Script:

- The physical answer sheets need to be handed over at the designated collection center on each day of the examination.
- A hard copy of the details of the collection centers will be given along with the answer sheets.



# Submission of Answer Script:

- **School buses will be stationed at/near each collection center from 10:30 am to 11:30 am.**
- **We have also assigned an educator for each collection center.**
- **Answer scripts need to be handed over latest by 11:30 am at the respective collection centers.**



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INTERNATIONAL SCHOOL

INDORE

# Students' Requirements for First Major Examination Remote Access Mode



# Stationery Items:

- Stationery items like pen, pencil, ruler, eraser, etc. to be available with the students during the examination.
- **All answers to be written in blue ink only.**
- Students need to **write their Name, Class & Section, Scholar Number and Subject on the main and supplementary answer sheet as well as the Graph Paper / Map .**
- The graph paper / map used, **needs to be placed between the main answer script and tied / stapled.**



# Technical Requirements:

- Examination needs to be **accessed ONLY** through a **Laptop / Desktop** with the **camera in proper working condition**. Use of other devices like Ipad, tablet, mobile, etc. is **NOT** permitted.
- Students will be **required to keep the camera of the laptop / desktop 'ON' till the time they have tied/ stapled the answer sheets.**



# Technical Requirements:

- Answer sheets of the students whose camera is not switched 'ON' during the entire duration of the examination will NOT be evaluated.
- Proper internet connection and a backup internet connection is essential
- **Desired speed: Minimum 1.75 Mbps, uploading and downloading.**
- Students can check the internet speed of their connection on **[www.speedtest.net](http://www.speedtest.net)** (Ookla)



# Technical Requirements:

- Students need to join Google Classroom **only through their shishukunj.in email id.**
- Any request for '**ACCESS**' outside the Shishukunj domain will be '**DENIED**'.
- Before every examination, students need to ensure that they '**Clear Browsing History**' in '**Advanced Mode**' by selecting '**All Time Range**' of the laptop / desktop before signing-in with their school email id.





# Technical Requirements:

- Students need to **update the browser** of their device to the **latest version** at least a day before the start of every examination.
- Laptop should be **fully charged** before signing into Google Classroom for writing every examination.
- **The laptop / desktop camera should be adjusted in such a manner that the tabletop is clearly visible while the student is writing his/her examination.**



# Other Requirements:

- Allocate a **quiet area in the house where your ward can write the examination without any disturbance.**
- The area should be **well illuminated** and must have sufficient **light.**
- A suitable table and chair should be arranged - make sure the **table is big enough** to accommodate the laptop/ desktop, answer sheets and the required stationery.



# Strict Guidelines:

- Students are **not allowed to leave the writing table** for any reason **while the examination is in progress.** Kindly ensure that:
  - a. **The required stationery is placed on the writing table well in advance.**
  - b. **A bottle of water is placed on the writing table.**



# Strict Guidelines:

- There should be no books / textbooks / papers of any sort, **other than the examination stationery**, on the table on which your ward is writing the examination.
- **Students are STRICTLY not permitted to access mobile phones or any other devices during the examination. Use of earphones/ headphones during the exam is prohibited.**



# Strict Guidelines:

- **No queries regarding the question paper will be entertained once the examination begins . Accordingly, students will not be allowed to:**
  - use the **'CHAT'** feature in Google Classroom.
  - **'UNMUTE'** themselves, while the examination is in progress.

# Please note .....



- **Compliance of all the points mentioned is ‘Mandatory’ for all students. Any non-compliance will be considered a ‘Disciplinary Issue’.**
- **In case a student is found to be resorting to unfair means while writing the examination, the school reserves the right to cancel his / her examination.**



# A Sincere Request.....

- This examination will help in assessing the gaps in learning, as such it is important that students take this examination in all honesty.
- Parents/Guardians are requested to act as invigilators at home and ensure that their ward **does not resort to any unfair means during the examination.**
- The school solicits the kind cooperation of parents/ guardians in ensuring that this examination is conducted in an ethical manner enabling Shishyans recognise their true potential.



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# Technical Support for First Major Examination





# Tech Support Team:

- For troubleshooting any technical concern during the readiness for examination or during the examination please feel free to contact our tech support team:

**Mr. Mohil Thakur** (IT Department)

Mobile Numbers: 9737935566 / 6262628331

Email Id: [mohil.thakur@shishukunj.in](mailto:mohil.thakur@shishukunj.in)

**Mr. Rakesh Roy** (IT Department)

Mobile Numbers: 9977420912 / 6264345286

Email Id: [rakesh.roy@shishukunj.in](mailto:rakesh.roy@shishukunj.in)

# Query Resolution:



**The Shishukunj**  
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**For any other query regarding the examination,  
kindly reach us on:**

**[info@shishukunjindore.in](mailto:info@shishukunjindore.in)**



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**THANKS**