

Circular for Parents of Classes II - VI Session 2021-22

SIS/OPS/JULY - 01/2021

July 14, 2021

Subject: School Library Books

Dear Parents of Classes II - VI

Namaste

We hope you and your family are keeping well and safe.

As you already know that the pandemic led to the sudden and indefinite closure of schools in March 2020. There was hardly any time to hand over things that belong to the Shishyans and collect from them the things that belong to the school. The books and notebooks of a number of students have already been collected by their parents while those that have not been collected are kept safely in the classrooms.

During the regular stock taking process of the school libraries, our librarians have informed us that several books issued to the Shishyans in March 2020 are still with them. We request you to kindly hand over the library books at the front desk of the school latest by **Friday, 23rd July 2021 between 9:00 am and 12 noon on any day from Monday to Friday**. This will help our librarians to organize the books as we are in the process of upgrading the libraries.

If you are not able to trace the book or if it is damaged, please inform us through an email. The amount of the book will be recovered as per the school norms. In case there is no information from your end, the book will be considered either lost or damaged.

Thanks and regards

Kamayani Chauhan

Headmistress