

Circular for Parents of Classes VI -XII

Session 2021-2022

SIS/OPS SEP 06/2021
September 14, 2021

Subject: Reopening of School-Important Instructions

Dear Parents
Namaste

We are happy to inform you that the number of students opting for Offline classes is really encouraging. We look forward to having more and more students on board in the days to come.

Please be informed that there is a **minuscule change** in the reopening date. We have decided to reopen the school from **Tuesday, September 21, 2021**.

As informed earlier, the school will adopt the hybrid mode of teaching which means both online and offline teaching will be carried out simultaneously from school. **This involves approximately 90 educators teaching from the school campus using their Laptops. For making the transaction seamless with better audio and video quality we have provided each of our educators with an additional camera and mic along with a Tripod. We had the option of carrying on with the inbuilt Camera and Mic but, as per the Shishukunj style of working, we decided to do our best to make the classes effective.**

With this kind of digital infrastructure and its movement from one classroom to another, we conducted Training cum Practice sessions for our Educators. While doing so we realised that we needed a few more days to practice and acquire proficiency. This crucial need has led to the deferment in the reopening date. We are sure our valued parents will appreciate our sincere efforts and extend their cooperation.

Kindly note the following points very carefully:

- School Timing : 7:50 am - 1:00 pm
- No of periods per day: 05
- Students are required to carry a sanitizer.
- Wearing a mask at all times is compulsory.
- Mask should be worn properly and not around the neck or under the chin
- Social distancing to be maintained at all times

- Students are required to carry their own lunch and have it in their respective classrooms
- Every student should carry his / her own water bottle.
- Sharing of lunch, books or stationery will not be allowed
- Students coming by their own transport should reach school by 7.50 am
- Students attending school offline are required to access their google classrooms daily for important notifications. They will be required to submit their assignments online as per the schedule given by the educators
- School uniform is not required for the time being. Students to come in decent, casual clothes
- **Kindly note the bus fee paid by the parents will be valid for a period of 30 days, beginning from the day of commencement of the school.**
- Only students who have paid the bus fee should board the buses
- Boarding the bus without a mask will not be permitted
- Temperature of each child will be checked on arrival in school
- Once students reach school, they will be required to proceed straight to their classes
- For a start, offline classes will be conducted in school on all 6 days of the week. We may need to change the frequency, depending upon the logistics and the Govt permission.
- The updated time table with the timing of each period will be uploaded on google classrooms on Monday, September 20, 2021.

For Classes IX-XII :

1. The examination on September 16 and 20, 2021 will ONLY be conducted online.
2. The examination from September 23, 2021 will be conducted both online and offline.
3. Even those students who have opted for online learning may come to school by their own transport on examination days to give the exam offline from September 23, 2021.
4. On exam days: regular classes will be conducted after the examination from 10.00 am onwards.
5. Non exam days: regular classes will be conducted as per the time table.

Kindly make a careful note of each of the above points.

We seek your kind cooperation for the smooth and gradual transition from online to offline learning.

Kind regards
Dr. Lalita Singh
Principal